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**COURSE OUTLINE  
and  
SET OF COURSE**

Course : ORGANIZATIONAL BEHAVIOR

Code/credits : ED 242 / 3 SKS

**MANAGEMENT DEPARTMENT  
FACULTY OF ECONOMICS  
DIPONEGORO UNIVERSITY  
SEMARANG**

## AN OUTLINE OF TEACHING PROGRAM

COURSE : ORGANIZATIONAL BEHAVIOR

Code / Credit : ED 242 / 3 credit

Brief Description : the course discuss various concept and theories in the field of rganzational behavior

General Intructional : After completing the course student will be able to explain and analysis various concept in organizational behavior and their application in organizational setting.

No	Special Instructional Objectives	Main Theme	Sub-theme	Est. time	References
1.	After completing the session, studetns should be able to explain field of Organization Behavior (OB) and its relation to managerial practicet	The importance of of Organization Behavior for Managers	a. Introduction to OB b. What is OB? c. What managers do? d. Managerial Roles and skills e. Contributing discipline to OB field.	150 minute	A. Stephen Robbins. (2002). Organizational Behavior. New York: Prentice Hall.n Learning. pp. 1-30 B. Stephen Robbins. (1996). Organizational Behavior. New York: Prentice Hall.n Learning. pp. 1-30
2.	After completing the session students should be able to explain the concept of national culture using Hofstede & Trompenaars framework	National culture and national culture dimensions	OB: Global Context National Culture <u>Geert Hofstede</u> National culture dimensions a. National culture dimension Trompenaars framework. b. Universalism vs particularism. c. Individualism vs Collectivism. d. Neutral vs affective	150 minute	B. Stephen Robbins. (1996). Organizational Behavior. New York: Prentice Hall. pp. 25-45

			e. Specific vs diffuse a. Achievement vs ascription.		
3.	After completing the session, students should be able to explain the concept of corporate culture	Organizational culture and performance	OB: Organizational Context a. Corporate Culture b. Corporate Culture & Firm Performance b. Function of Culture c. Organizational culture type d. How employee learn culture e. Organizational Culture & National Culture f. Creating ethical organizational culture g. Spirituality and organization culture	150 minute	A. pp:482-515
4.	After completing the session, students should be able to explain foundation of individual behavior	Foundation of individual behavior	Biographical characteristics: Age, Sex, gender, Ability, 1. Personality determinant: 2. Personality trait: A) Myers-Briggs Type Indicator B) Big Five Personality 3. Self-concept, self-esteem, self-efficacy. 4. Locus of control 5. Type A & B 6. Machiavellianism 7. Emotion Affective Event Theory	150 minute	B.40-65
5.	After completing the session, students should be able to explain role of value and attitude	Value & Attitude in organization	a. Concept value b. Sources of Values c. Type of values d. Rockeach Value: terminal & instrumental e. Attitude: Job Satisfaction, Org Commitment,	150 minute	A. pp.68-90

			<ul style="list-style-type: none"> <li>f. Cognitive dissonance theory</li> <li>g. Consequences of Job dissatisfaction: Exit, Voice, Loyalty &amp; Neglect</li> <li>h. Job satisfaction and productivity relationship.</li> </ul>		
6	After completing the session, students should be able to explain the roles of perception in decision making	Perception and individual decision making	<ul style="list-style-type: none"> <li>a. Concept of Perception</li> <li>b. Attribution theory</li> <li>c. Rational &amp; Non rational Decision making</li> <li>d. Group decision making</li> <li>e. Major Ethical Theory</li> <li>f. Decision Making &amp; Ethics</li> </ul>		A. pp. 132-162.
7	After completing the session, students should be able to explain motivation theory and its application	Basic motivation theories and their application	<ul style="list-style-type: none"> <li>a. Content theories: Hierarchy need theory &amp; two factor theory</li> <li>b. Process theories</li> <li>c. Contemporary theories</li> <li>d. National culture and motivation</li> <li>e. Application MBO</li> <li>f. Employee recognition program</li> <li>g. Skill based plans.</li> </ul>	150 minute	A. 168-230.
8.	After completing the session, students should be able to explain foundation of group behavior and work teams	Foundation of group behavior and work teams	<ul style="list-style-type: none"> <li>a. Stages of Group structure</li> <li>b. Group structure, Group decision making</li> <li>c. Understanding team: Type of team</li> <li>d. Differences between group and team</li> <li>e. Creating effective team.</li> </ul>	150 minute	<ul style="list-style-type: none"> <li>A. pp. 117-135.</li> <li>B. pp. 423-48</li> </ul>

9.	After completing the session, students should be able to explain communication within organization	Communication	<ul style="list-style-type: none"> <li>a. Communication process</li> <li>b. Functions of communication</li> <li>c. Interpersonal Communication</li> <li>d. Organizational communication</li> <li>e. Choice of communication channel</li> <li>f. Barriers of Effective communication</li> <li>g. Cross cultural Communication</li> </ul>	150 minute	A. pp.296-328.
10.	After completing the session, students should be able to explain the impact power and politic within organization	Power and Politic	<ul style="list-style-type: none"> <li>a. Power, Politic and Influence</li> <li>b. Bases of powers</li> <li>c. Dependency: A key to power</li> <li>d. Power tactic</li> <li>e. Power in group: coalitions</li> <li>f. Sexual harassment in the workplace</li> </ul>	150 minute	B. pp 388-420
11	After completing the session, students should be able to explain leadership and its application in organization	Leadership theories and contemporary issues in leadership	<ul style="list-style-type: none"> <li>a. Theories of leadership</li> <li>b. Trait theoris.</li> <li>c. Behavioral theories</li> <li>d. Contingency theories</li> <li>e. Contemporary issues in leadership</li> <li>f. Trust</li> <li>g. Emotional Intelligence.</li> <li>h. Ethical leadership.</li> </ul>	150 minute	B. pp. 362- 380
12	After completing the session, students should be able to explain conflict and negotiation	Conflict and negotiation process	<ul style="list-style-type: none"> <li>a. Defining conflict</li> <li>b. Stages of Conflict</li> <li>c. Types of Conflict</li> <li>d. Conflict handling style</li> <li>e. Conflict management</li> <li>Conciliator</li> </ul>		A. pp. 420-445.

			Arbitrator Consultant f.Negotiation: Bargaining strategies g.Negotiation process h.National culture and negotiation		
13.	After completing the session, students should be able to explain foundation of organization structure	Foundation of organization structure	Foundation of organization structure: a.what is organization structure b. Common organization design c.Mechanistic and organic structure, Job design, Job d.Enrichment, Socio- technical system e.Virtual Org, Boundaryless Org. f. Organization structure and strategy	150 minute	A. pp.450-476
14.	After completing the session, students should be able to explain organization change and stress management	Organization change and stress management	a.forces of change b.managing planned change c. approache to managing organizational change d. Work stress and its management e.Organizational Development OD Techniques f.Organizational learning: 1) Single loop learning 2) Double loop learning	150 minute	A.pp. 546-580.

## DETAIL TEACHING PROGRAM

Course : ORGANIZATION BEHAVIOR

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 1

### A. Objective :

1. General Instructional Objective (GIO):

After completing the course, students should be able to explain and analysis various concepts and theories in the field of organizational behavior and their application in organizational setting.

2. Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

- a. Explain what is organizational behavior (OB)?
- b. Explain contributing field to organizational behavior
- c. Explain why manager need to understand organizational behavior
- d. Explain managerial roles

**B. Subject** : The importance of OB for managers

- C. Sub-Subject** :
1. Scope of OB
  2. Definition of organization
  3. Peran-peran manajerial
  4. Contributing field to organizational behavior
  5. Approaches in OB (micro and macro)

### D. Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	<ol style="list-style-type: none"> <li>1. Explain the course plan for the whole semester.</li> <li>2. Explain the benefits for studying OB course</li> <li>3. Explain GIO &amp; SIO</li> <li>4. Explain the grading method</li> </ol>	<ol style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> </ol>	LCD, OHP & whiteboard
Presentation	<ol style="list-style-type: none"> <li>1. Explain the scope of the course</li> <li>2. Explain what is organizaion?</li> <li>3. Explain what managers do</li> <li>4. Explain managerial Roles and</li> </ol>	<ol style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> <li>3. Discuss</li> </ol>	OHT, OHP & whiteboard

	skills 5. Explain contributing discipline to OB field 6. Explain approaches in OB (micro & macro)		
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1. Pay attention 2. Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice Hall.

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 2

**A. Objective :**

1. General Instructional Objective (GIO) :

After completing the course, students should be able to explain the concept of national and its impact on managerial practice and employee behavior

2. Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a. Explain what is national culture?

b. Explain National culture dimensions using Hofstede and Trompenaars framework



**B. Subject** : National Culture

**C. Sub-Subject** : 1. Natinal Culture dimensions  
2. Dimension of national culture (Hofstede)  
3. Dimension of National Culture (Trompennars)

**D.Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain concept of national culture and its impact on managerial practice that will be discussed in the second session. 2. Explain the benefits for studying national culture 3. Explain GIO & SIO	3. Take a note 4. Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Power/Distance, Uncertainty/Avoidance, Masculinity/Femininity, Individualism/Collectivism a. Explain Universalism vs particularism. b. Explain Individualism vs Collectivism. c. Explain Neutral vs affective b. Explain Achievemnet vs ascription	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard
Closing	4. Summarize the presentation 5. Ask questions 6. Assign student to prepare for the next session	3. Pay attention 4. Ask question	OHT, OHP & whiteboard

**E. Evaluation** :

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi** :

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

## DETAIL TEACHING PROGRAM

Course : ORGANIZATION BEHAVIOR

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 3

### A. Objective :

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain the concept of corporate culture and performance

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

- a.Explain what is corporate culture?
- b.Explain establishment of corporate culture
- c. Explain Function of corporate culture
- d.Explain how employee learn culture
- e.Explain national culture and corporate culture

**B. Subject** : Corporate culture

**C. Sub-Subject** : 1. Establishment of corporate culture  
2. Function of corporate culture  
3. How employee learn culture  
4. National culture and corporate culture  
5. Creating ethical corporate culture  
6. Spirituality and corporate culture

### D.Learning Activities

Activities	Teaching Activities	Student Activities	Media
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Introduction	1. Explain concept of corporate culture that will be discussed in the third session. 2. Explain the benefits for studying national culture 3. Explain GIO & SIO	5. Take a note 6. Ask question	LCD, OHP & whiteboard
Presentation	a. Explain the establishment of corporate culture b. Explain function of corporate culture c. Explain how employee learn culture d. Explain National culture and corporate culture e. Creating ethical corporate culture f. Spirituality and corporate culture	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard
Closing	7. Summarize the presentation 8. Ask questions 9. Assign student to prepare for the next session	5. Pay attention 6. Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : ORGANIZATION BEHAVIOR

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 4

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain the foundation of individual behavior

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

- a.Explain biographical characteristics:
- b.Explain Personality determinant
- c. Explain Personality trait
- d.Explain Myers-Briggs Type Indicator
- e.Explain Big Five Personality
- f.Explain Emotion & Affective Event Theory

**B. Subject** : Foundation of individual behavior

- C. Sub-Subject** :
- 1. Personality determinant
  - 2. Personality trait
  - 3. Myers-Briggs Type Indicator
  - 4. Big Five Personality
  - 5. Emotion
  - 6. Affective Event Theory

**D.Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain Foundation of individual behavior that will be discussed in the fourth session. 2. Explain the benefits for studying foundation of individual behavior 3. Explain GIO & SIO	1.Take a note 2.Ask question	LCD, OHP & whiteboard
Presentation	a. Explain personality determinant b. Explain personality trait c. Explain Myers-Briggs	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard

	Type Indicator d. Explain Big Five Personality e. Emotion & Affective Event Theory		
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1. Pay attention 2. Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 5

**A. Objective :**

1. General Instructional Objective (GIO) :

After completing the course, students should be able to explain value & attitude in organization

2. Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a. Explain Concept value:

b. Explain Sources of Values

c. Explain Type of values

d. Explain Attitude: Job Satisfaction, Org Commitment

e. Explain Cognitive disonance theory

**B. Subject** : Foundation of individual behavior

**C. Sub-Subject** : 1. Concept value  
 2. Sources of values  
 3. Type of values  
 4. Attitude, job stisfaction, org Commitment  
 5. Cognitive disonance theory

**D. Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1. Explain value and attitude that will be discussed in the fifth session. 2. Explain the benefits for studying value and attitudes 3. Explain GIO & SIO	1. Take a note 2. Ask question	LCD, OHP & whiteboard
Presentation	a. Explain concept value b. Explain sources of values c. Explain Type of values d. Explain attitude, job stisfaction e. Explain cognitive disonance theory	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1. Pay attention 2. Ask question	OHT, OHP & whiteboard

**E. Evaluation** :

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi** :

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

## DETAIL TEACHING PROGRAM

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 6

### A. Objective :

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain perception and individual decision making in organization

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain Concept of Perception

b.Explain Attribution theory

c.Explain Rational & Non rational Decision making

d.Explain Group decision making

e.Explain Decision Making & Ethics

**B. Subject** : Perception and individual decision making

**C. Sub-Subject** : 1. Concept of Perception

2. Attribution theory

3. Rational & Non rational Decision making

4. Decision Making & Ethics

### D.Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain perception and individual decision making in organization that will be discussed in the sixth session. 2. Explain the benefits for	1.Take a note 2.Ask question	LCD, OHP & whiteboard

	studying perception and individual decision making 3. Explain GIO & SIO		
Presentation	<ul style="list-style-type: none"> <li>a. Explain Concept of Perception</li> <li>b. Explain Attribution theory</li> <li>a. Explain Type of values</li> <li>b. Explain attitude, job stisfaction</li> <li>c. Explain cognitive disonance theory</li> </ul>	<ul style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> <li>3. Discuss</li> </ul>	OHT, OHP & whiteboard
Closing	<ul style="list-style-type: none"> <li>1. Summarize the presentation</li> <li>2. Ask questions</li> <li>3. Assign student to prepare for the next session</li> </ul>	<ul style="list-style-type: none"> <li>1. Pay attention</li> <li>2. Ask question</li> </ul>	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : ORGANIZATION BEHAVIOR  
Code : ED 242 – 3 SKS  
Duration : 1 x 3 x 50 minute  
Session : 7



**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain Basic motivation theories and their application

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

- a.Explain Content theories:Hierarchy need theory & two factor theory
- b.Explain Process theories
- c.Explain Contemporary theories
- d.Explain National culture and motivation
- e.Explain Application of MBO
- f.Explain Employee recognition program
- g.Explain Skill based plans

**B. Subject** : Basic motivation theories and their application

- C. Sub-Subject** : 1. Content theories
- 2. Process theories
  - 3.Contemporary theories
  - 4.National culture and motivation
  - 5. Application of MBO
  - 6.Employee recognition program

**D.Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain perception and individual decision making in organization that will be discussed in the 7th session. 2. Explain the benefits for studying perception and	1.Take a note 2.Ask question	LCD, OHP & whiteboard

	individual decision making 3. Explain GIO & SIO		
Presentation	<ul style="list-style-type: none"> <li>a. Explain Content theories: Hierarchy need theory &amp; two factor theory</li> <li>b. Explain Process theories</li> <li>c. Explain Contemporary theories</li> <li>d. Explain National culture and motivation</li> <li>e. Application MBO</li> <li>f. Explain Employee recognition program</li> <li>g. Explain Skill based plans</li> </ul>	<ul style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> <li>3. Discuss</li> </ul>	OHT, OHP & whiteboard
Closing	<ul style="list-style-type: none"> <li>1. Summarize the presentation</li> <li>2. Ask questions</li> <li>3. Assign student to prepare for the next session</li> </ul>	<ul style="list-style-type: none"> <li>1. Pay attention</li> <li>2. Ask question</li> </ul>	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

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**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 8

**A. Objective :**

1. General Instructional Objective (GIO) :

After completing the course, students should be able to explain Foundation of group behavior and work teams

2. Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a. Explain Stages of Group structure

b. Explain Group structure, Group decision making

c. Explain Understanding team: Type of team

d. Explain Differences between group and team

e. Explain Creating effective team

**B. Subject** : Foundation of group behavior and work teams

**C. Sub-Subject** : 1. Stages of Group structure

2. Group structure, Group decision making

3. Understanding team: Type of team

4. Differences between group and team

5. Creating effective team

#### D. Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	1. Explain Foundation of group behavior and work teams that will be discussed in the 8th session. 2. Explain the benefits for studying group behavior and work teams 3. Explain GIO & SIO	1. Take a note 2. Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Stages of Group structure b. Explain Group structure,	1. Take a note 2. Ask question	OHT, OHP & whiteboard

	Group decision making c.Explain Understanding team: Type of team d.Explain Differences between group and team d.Explain Creating effective team	3. Discuss	
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1.Pay attention 2.Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 9

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain communication within organization

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain Communication process

b.Explain Functions of communication

- c.Explain Interpersonal Communication
- d.Explain Organizational communication
- e.Explain Choice of communication channel
- f.Explain Barriers of Effective communication
- g.Explain Cross cultural Communication

**B. Subject** : Communication within organization

- C. Sub-Subject** :
- 1. Communication process
  - 2.Functions of communication
  - 3. Interpersonal Communication
  - 4. Organizational communication
  - 5. Choice of communication channel
  - 6. Barriers of Effective communication
  - 7.Cross cultural communication

**D.Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain communication within organization that will be discussed in the 9th session. 2. Explain the benefits for communication within organization 3. Explain GIO & SIO	1.Take a note 2.Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Communication process b. Explain Functions of communication c.Explain Interpersonal Communication d.Explain Organizational communication	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard

	d.Explain Choice of communication channel f.Explain Barriers of Effective communication g.Explain Cross cultural Communication		
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1.Pay attention 2.Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 10

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain power and politics within organization

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain Power, Politics and Influence

b.Explain Bases of powers

c.Explain Dependency: A key to power

d.Explain Power tactic

e.Explain Power in group: coalitions

f.Explain Sexual harassment in the workplace

g.Explain Political behavior

**B. Subject** : Power and politic within organization

**C. Sub-Subject** : 1. Power, Politic and Influence  
2. Bases of powers  
3. Dependency: A key to power  
4.Power tactic  
5. Power in group: coalitions  
6. Sexual harassment in the workplace  
7.Political behavior

#### D.Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain power and politic within organization that will be discussed in the 10th session. 2. Explain the benefits for power and politic within organization 3. Explain GIO & SIO	1.Take a note 2.Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Power, Politic and Influence b. Explain Bases of powers c.Explain Dependency: A key to power d.Explain Power tactic d.Explain Power in group: coalitions f.Explain Sexual harassment in	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard

	the workplace g.Explain Political behavior		
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1.Pay attention 2.Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 11

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain leadership and its application in organization

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain Theories of leadership

b.Explain Trait theories

c.Explain Behavioral theories

d.Explain Contingency theories



e.Explain Contemporary issues in leadership

f.Explain Trust & Emotional Intelligence

g.Explain Ethical leadership

**B. Subject** : Leadership and its application in organization

**C. Sub-Subject** : 1. Theories of leadership  
2. Trait theories  
3. Behavioral theories  
4. Contingency theories  
5. Contemporary issues in leadership  
6. Trust & Emotional Intelligence  
7. Ethical leadership

#### D.Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	1.Explain leadership and its application in organization that will be discussed in the 11th session. 2. Explain the benefits for studying leadership and its application in organization 3. Explain GIO & SIO	1.Take a note 2.Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Theories of leadership b. Explain Trait theories c.Explain Behavioral theories d.Explain Contingency theories d.Explain Contemporary issues in leadership f.Explain Trust & Emotional Intelligence	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard

	g.Explain Ethical leadership		
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1.Pay attention 2.Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 12

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain conflict and negotiation process

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain Defining conflict

b.Explain Stages of Conflict

c.Explain Types of Conflict

d.Explain Conflict handling style

e.Explain Conflict management

f.Explain Negotiation: Bargaining strategies

g.Explain National culture and negotiation

**B. Subject** : Conflict and negotiation process

**C. Sub-Subject** : 1. Defining conflict  
2. Stages of Conflict  
3. Types of Conflict  
4. Conflict handling style  
5. Conflict management  
6. Negotiation: Bargaining strategies  
7. National culture and negotiation

#### **D.Learning Activities**

<b>Activities</b>	<b>Teaching Activities</b>	<b>Student Activities</b>	<b>Media</b>
Introduction	1.Explain conflict and negotiation process that will be discussed in the 12th session. 2. Explain the benefits for studying leadership and its application in organization 3. Explain GIO & SIO	1.Take a note 2.Ask question	LCD, OHP & whiteboard
Presentation	a. Explain Definition conflict b. Explain Stages of Conflict c.Explain Types of Conflict d.Explain Conflict handling style d.Explain Conflict management f.Explain Negotiation: Bargaining strategies g.Explain National culture and negotiation	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard
Closing	1. Summarize the presentation 2. Ask questions	1.Pay attention 2.Ask question	OHT, OHP &

	3. Assign student to prepare for the next session		whiteboard
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**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins. (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 13

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain foundation of organization structure

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

a.Explain what is organization structure

b.Explain Common organization design

c.Explain Mechanistic and organic structure

d.Explain job enrichment, Socio- technical system

e.Explain Virtual Organization, Boundaryless Organization.

f.Explain Organization structure and strategy

**B. Subject** : Foundation of organization structure

- C. Sub-Subject** :
1. Defining organization structure
  2. Common organization design
  3. Mechanistic and organic structure
  4. Job Enrichment, Socio- technical system
  5. Virtual Org, Boundaryless Org.
  6. Organization structure and strategy

**D. Learning Activities**

Activities	Teaching Activities	Student Activities	Media
Introduction	1. Explain foundation of organization structure that will be discussed in the 13th session. 2. Explain the benefits for studying foundation of organization structure 3. Explain GIO & SIO	1. Take a note 2. Ask question	LCD, OHP & whiteboard
Presentation	a. Explain organization structure b. Explain Common organization design c. Explain Mechanistic and organic structure d. Explain job enrichment, Socio-technical system d. Explain Conflict management f. Explain Virtual Organization, Boundaryless Organization g. Explain Organization structure and strategy	1. Take a note 2. Ask question 3. Discuss	OHT, OHP & whiteboard
Closing	1. Summarize the presentation 2. Ask questions 3. Assign student to prepare for the next session	1. Pay attention 2. Ask question	OHT, OHP & whiteboard

**E. Evaluation :**

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

**F. Referensi :**

Stephen Robbins: (2002). Organizational Behavior. NY: Prentice-Hall

**DETAIL TEACHING PROGRAM**

Course : **ORGANIZATION BEHAVIOR**

Code : ED 242 – 3 SKS

Duration : 1 x 3 x 50 minute

Session : 14

**A. Objective :**

1.General Instructional Objective (GIO) :

After completing the course, students should be able to explain Organization change and stress management

2.Specific Instructional Objectives (SIO) :

After completing the session, student will be able to :

- a.Explain forces of change
- b.Explain managing planned change
- c.Explain approaches to managing organizational change
- d.Explain Work stress and its management
- e.Explain Organizational Development
- f.Explain Organizational learning:

**B. Subject** : Organization change and stress management

**C. Sub-Subject** : 1. Forces of change

2. Managing planned change
3. Approaches to managing organizational change
4. Work stress and its management
5. Organizational Development
6. Organizational learning:

#### D. Learning Activities

Activities	Teaching Activities	Student Activities	Media
Introduction	<ol style="list-style-type: none"> <li>1. Explain organization change and stress management that will be discussed in the 14th session.</li> <li>2. Explain the benefits for studying Organization change and stress management</li> <li>3. Explain GIO &amp; SIO</li> </ol>	<ol style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> </ol>	LCD, OHP & whiteboard
Presentation	<ol style="list-style-type: none"> <li>a. Explain forces of change</li> <li>b. Explain managing planned change</li> <li>c. Explain approaches to managing organizational change</li> <li>d. Explain Work stress and its management</li> <li>e. Explain Organizational Development</li> <li>f. Explain Organizational learning:</li> </ol>	<ol style="list-style-type: none"> <li>1. Take a note</li> <li>2. Ask question</li> <li>3. Discuss</li> </ol>	OHT, OHP & whiteboard
Closing	<ol style="list-style-type: none"> <li>1. Summarize the presentation</li> <li>2. Ask questions</li> <li>3. Assign student to prepare for the next session</li> </ol>	<ol style="list-style-type: none"> <li>1. Pay attention</li> <li>2. Ask question</li> </ol>	OHT, OHP & whiteboard

#### E. Evaluation :

Ask students to answer questions for review in the end of the chapter or assign a case to discuss in a group

#### F. Referensi :

Stephen Robbins, (2002). Organizational Behavior. NY: Prentice-Hall